

TRANSFEROR'S LETTER TO SOCIETY

To,

The Hon. Secretary,

_____ Co-op. Housing Soc. Ltd.,

Dear Sir,

Re: Transfer of share certificate No. _____ standing in my name bearing distinctive Nos. _____ to _____ (both inclusive) in favour of Shri/Smt. _____.

As per the agreement dated _____, 19 _____ entered into by me with Shri/Smt _____ I have sold the share certificate No _____ bearing distinctive Nos, _____ to _____ (both inclusive) held by me in your society together with the incidental rights to use and occupy flat No. _____ on the floor of the _____. A copy of the said agreement is enclosed herewith.

You are, therefore requested to kindly transfer the share certificate that stands in my name in favour of the above purchaser and also the right to use and occupy the said flat. The necessary forms in respect of transfer and membership of your society are submitted herewith duly completed.

Thanking you,

Yours faithfully